

# Phase II: Cell Phone Policy FAQ

Source: [rcboe.org/codeofconduct](http://rcboe.org/codeofconduct)

## General

### 1. **Where can I read the full policy?**

- a. Rule 16 of our Student Code of Conduct and Discipline outlines the new cell phone policy in full. Every student will receive a copy, or you can access it online at [rcboe.org/codeofconduct](http://rcboe.org/codeofconduct)

### 2. **What types of devices are not allowed in school?**

- a. Cell phones
- b. smart phones
- c. smart watches
- d. Any type of headphones, earbuds, and other devices or accessories used to electronically communicate
- e. See page 16, paragraph 2

### 3. **Are phones banned during the whole school day?**

- a. Students cannot use their phones at any point from the time the morning bell rings to the time they are dismissed. This includes, but is not limited to:
  - i. Class periods
  - ii. Class changes
  - iii. Study halls
  - iv. Any other structured or nonstructured instructional activity that occurs during the normal school day.
- b. See page 16, paragraph 3

### 4. **Are there areas where students can use their phone during the school day?**

- a. Students are not allowed to use cell phones in the common areas, hallways, restrooms, locker rooms or any other areas during the instructional day.
- b. For high schools, school administrators can offer a cell phone use period as a reward or incentive to students during lunchtime.
- c. See page 16, paragraph 3

### 5. **What accommodations are in place for students with medical conditions or other special needs who may need a cell phone?**

- a. Students with serious medical conditions or other unusual circumstances may be given special permission by the school principal to use a cell phone if it is determined to be essential for the student's health. Contact your school for more information.
- b. Page 16, paragraph 10

Commented [LH1]: Policy change on 7/29 per Mr. Dunson.

## For Students

**1. How can students learn more about the new cell phone policy?**

- a. Students will take a Canvas course in the beginning of the school year.
- b. Every student receives a hard copy of the Student Code of Conduct and Discipline that includes the new policy.
- c. Students, staff, and family can learn more at [rcboe.org/codeofconduct](http://rcboe.org/codeofconduct)

**2. Where should I keep my phone during the school day?**

- a. Students should keep their phones in their backpacks or in their lockers during the school day, on silent.

**3. When will I get my phone back if it is confiscated?**

- a. On first offense, or the first time a device is confiscated, a parent/guardian can pick it up at the end of the school day from the front office
- b. On the second offense, a parent/guardian can pick up the phone on the Friday after the phone was confiscated.
- c. On the third offense, a parent/guardian can pick up the phone on the Friday after the phone was confiscated, and the student will get one day of in-school suspension (ISS).
- d. On the fourth offense and other incidents where students have their phones out, the device will be confiscated for 10 school days and the parent/guardian must schedule a meeting with an administrator to pick up the device.
- e. See page 16, paragraph 11

**4. Are there areas where I can use my phone during the school day?**

- a. Students cannot use their phones in any area of the school, unless their principal has allowed a free period.

**5. What will happen if I do not give my device to an administrator when I have it out during the school day?**

- a. If a student refuses to give a device to school staff, the student will receive two days of out of school suspension and any other forms of discipline deemed appropriate under the circumstances by their administrator.
- b. Page 16, paragraph 16

**6. Can I use my phone on the bus?**

- a. Yes, students may use their phones on the bus and put them away when they arrive at school.

**7. What if I have after-school activities or appointments I need to talk about with my parent/guardian?**

- a. Students should discuss their appointments and other activities with parents/guardians outside of school hours. If changes happen during the school day, parents can communicate by contacting the front office of the school.

**8. If I have a message I want to send to my parent/guardian during the school day, how can I do it?**

- a.** Emergency communications to families can be sent through the front office.